LEARNING AND PROFESSIONAL DEVELOPMENT
2018-19
Contents

Astrea Learning, Leadership and Development Strategy ................................................................. 5
Vice Principal and Assistant Principal Strategy Day ................................................................. 6
Aster Aspirant Principals Programme ............................................................................................ 7
Aspiring Senior Leadership Development ...................................................................................... 8
Challenge Partners – Leadership Development Days ................................................................. 10
High Impact Middle Leaders Programme (Primary) ................................................................. 11
High Impact Middle Leaders Programme (Secondary) ............................................................ 12
‘Into Astrea’ NQT, RQT and new colleagues ............................................................................ 13
‘Into Astrea’ Session Content ................................................................................................. 14
Supernova Development ............................................................................................................ 17
Ad Astra Development Programme ............................................................................................. 19
Evidence-based practice to secure quality teaching and learning ........................................ 20
English and Literacy Subject Development ............................................................................. 21
Maths Subject Development ...................................................................................................... 23
Core Maths Programme ............................................................................................................. 25
Science Subject Development .................................................................................................... 27
History Subject Development .................................................................................................... 28
Modern Foreign Languages ........................................................................................................ 28
Crafting Teaching and Learning ............................................................................................... 30
Inclusion: Fulfilling our Moral Purpose ..................................................................................... 32
Coaching; Unlocking Astrea Potential ....................................................................................... 39
Data and Education Intelligence Programme ........................................................................... 40
Astrea Active- Sports and Physical Wellbeing ......................................................................... 41
EVC, Business Management and Data Protection ...................................................................... 42
Local Committee Training ........................................................................................................ 44
Human Resources and People Development ........................................................................... 46
Estates: Safe and Secure ........................................................................................................... 47
Financial Management and Budgetary Control ....................................................................... 48
Effective ICT ............................................................................................................................. 48
Innovation in Ed Tech ................................................................................................................ 49
Cambridge Dates ......................................................................................................................... 50

Please contact the following email address regarding your school’s CPD provision.
Email: events@astreaacademytrust.org
Astrea Learning, Leadership and Development Strategy

The core purpose of the Astrea Learning, Leadership and Development Strategy is to support our commitment to translate our core values into practice in every school:

- Responsibility and leadership
- Enjoyment and innovation
- Aspiration and development
- Collaboration and inclusion
- Honesty and integrity

The English education system has been going through a period of profound change with many fundamental assumptions being questioned in terms of purpose, patterns of accountability, structures and relationships. At the same time there is a central moral imperative to secure a high quality education for every pupil and to move to greater levels of inclusion and equity. These changes coincide with a period of sustained economic recession and social changes that have profound implications for schools and school leaders. Such a period of turbulence requires confident and highly capable leaders. Learning and leadership development in Astrea is designed to support the achievement of the key characteristics of developing highly effective MATs:

- A relentless focus on the quality of learning
- Clear governance structures
- Expert governance
- Talent management and professional development for all Trust functions
- An effective operating model
- Capacity and affordability built through economies of scale

The programme focussed on developing the future potential of all participants, whilst also enhancing their immediate practice to make a direct impact in their current school. In particular, the programme has been designed to develop confidence in all areas of Astrea school improvement and to ensure all colleagues understand and attain the Astrea Standard of Excellence.

A key principle of the programme is to see leadership and learning as collective capacity rather than personal status and to emphasise the importance of collaborative working across the Trust.

If there is any element of professional development or learning which is not represented here please do let your Principal or line manager know so we can respond to need. Investment in ourselves as professional learners is our most important commitment and ensures we are all dedicated to Astrea as a learning organisation.

Libby Nicholas  
CEO Astrea Academy Trust
### Principals’ Strategy Days

**Programme Lead:** Libby Nicholas, CEO & Executive Directors

**Target audience:** Principals

**Overview:** Principal strategy days are run throughout the year with the aim of sharing strategy and good practice, celebrating successes, focusing on specific issues and peer coaching and networking.

**Duration:** 1 day sessions throughout the year

**Current dates:**
- 6th November 2018
- 31st January 2019
- 24th May 2019

### Vice Principal and Assistant Principal Strategy Day

**Programme Lead:** Libby Nicholas, CEO & Executive Directors

**Target audience:** Assistant Principals and Vice Principals

**Overview:** The Vice Principal and Assistant Principal strategy day is a chance to focus on specific issues as well as a chance for sharing good practice and celebrating success.

**Current dates:**
- 25th June 2019

### Aster Aspirant Principals Programme

**Programme Lead:** Libby Nicholas, CEO & Benedick Ashmore-Short, Executive Director of Education

**Target audience:** By application and invitation. This is a leadership development programme for colleagues who aspire to Headship. It is an accelerated and deeper version of the NPQH and will allow for opportunities to shadow an Executive Director, be seconded into a senior leadership post in another school, lead a whole school or cross-Trust improvement strategy and learn how to deliver rapid school improvement at every trajectory. The programme is certificated.

**Overview:**
- Sharing progress, issues and successes
- Focusing on a specific issue in effective leadership
- Time for peer coaching sessions
- Case studies from outstanding leaders
- Facilitating networks and learning visits
- Clinical review and analysis of school issues
- Reflection and learning review

**Duration:** 1 day sessions throughout the year

**Current dates:**
- 10th October 2018
- 22nd November 2018
- 6th February 2019
- 21st March 2019
- 2nd May 2019
- 11th June 2019

### Contact information

events@astreaacademytrust.org
Aspiring Senior Leadership Development

Programme Lead: Mat Wright and Keith Hirst, Deputy Directors of Education

Target audience: This programme is designed for those aspiring to senior roles such as Vice Principal and new senior leaders. The programme is made up of five workshops across the year plus a school-based project and the support of a coach.

Overview: This intensive leadership programme is comprised of three core elements. Element 1 involves a full day workshop and taught sessions (see outline below). Element 2 is a School-based experience. This is intended to provide experience of genuine leadership issues. Element 3 is Coaching which is a central component of leadership learning and development. Coaching will be provided in the participant’s own school as part of the placement and through peer support, for example, supporting each other through peer coaching, sharing ideas and resources for the leadership placement.

There will be five workshops held at regular intervals across the academic year. Each workshop will include:

- Sharing progress, issues and successes
- Focusing on a specific issue in effective leadership
- Time for peer coaching sessions
- Case studies from outstanding leaders
- Facilitating networks and learning visits
- Clinical review and analysis of school issues
- Reflection and learning review

Duration: 5 full day sessions

Session Content

Session 1  Wednesday 3rd October 2018
School Leadership

- Review based on a leadership diagnostic completed in advance of the programme
- Identification of personal learning history and experience
- Planning a personalised learning pathway
- Developing the cohort as a learning community
- Agreeing learning protocols and setting up peer review and learning sets
- Presentations by ‘case study’ leaders

Session 2  Friday 23rd November 2018
Effective Senior Leadership

- Leadership in different contexts and professions, particularly in relation to senior leadership
- The characteristics of highly effective leadership and the importance of emotional intelligence
- How adults learn and the use of diagnostic tools
- Your own leadership, including strengths and areas for development
- Strategies for effective professional development
- How to create and sustain a positive working culture

Session 3  Tuesday 29th January 2019
Performance of All Groups

- Data collection, analysis and interpretation to identify attainment gaps and diagnose causes
- Raising expectations and achieving high standards of behaviour
- The use of best practice to address within-school variation
- Collaboration between teams both within school and across Astrea

Session 4  Monday 25th February 2019
Improving the Quality of Teaching

- Effective pedagogy – outstanding teaching and learning, including pupil progress
- International research and evidence on leading teaching and learning
- The Astrea Standard
- Whole-school data analysis
- The Ofsted inspection framework (teaching and learning)
- Supporting and challenging others to make improvements
- Achieving high-quality teaching and positive behaviour through effective classroom management

Session 5  Thursday 2nd May 2019
Developing People

- Developing a culture of high aspiration and expectation through modelling and dialogue
- Supporting the development of high performing teams focused on the delivery of quality provision
- Using sophisticated data to measure impact, review and analyse outcomes and develop appropriate strategies
- Developing high performance teams
- Securing evidence-based practice by engaging with the evidence from school and across Astrea

Contact information: Mathew.Wright@astreaacademytrust.org
Challenge Partners – Leadership Development Days
Programme Lead: Keith Hirst, Deputy Directors of Education

Target audience: Identified pairs of senior leaders from across Astrea.

Overview: Leadership Development Days are structured school visits lasting one day, enabling pairs of school leaders to immerse themselves in the context and practice of another Challenge Partners school with expertise in a specific area, phase or subject. Through the days attendees will have the opportunity to learn about another school’s journey and strategies, observe lessons, address challenges and reflect with colleagues. Each Leadership Development Day is designed for 3-5 pairs from different schools, providing the opportunity for school leaders to collaborate with colleagues across the national partnership.

Duration: To be incorporated into Principal Strategy Days (see page 6) – 6th November, 31st January and 24th May.

More information: www.challengepartners.org/leadership-development-days

High Impact Middle Leaders Programme (Primary)
Programme Lead: Jo Leishman, Kay Godfrey, Andrew Crossley (Principals)

Target audience: This programme is targeted at middle leaders within primary schools, which includes leaders of English, Maths, Science and Foundation Subjects.

Overview: Middle leaders are vital to the strategic direction and performance of all Astrea academies. This programme is designed to cover the practicalities of being an effective subject / curriculum leader. The programme runs over the Autumn term and involves post-session activities which focus on the participant’s specific role.

Duration: 6 sessions, each lasting 2 hours (plus bespoke mentoring throughout the Spring and Summer terms)

Session Content

Session 1  Tuesday 18th September 2018
Action Planning for Impact

- Introduction to the course
- Understanding the monitoring cycle
- What makes an effective action plan
- Assigning a mentor

Session 2  Wednesday 26th September 2018
Triangulating for Impact

- Review of action plans
- Role of triangulation
- Role of primary data – Lisa Thompson, Head of Education Intelligence

Session 3  Thursday 4th October 2018
Communicating for Impact

- Articulating & delivering change
- Delivering CPD
- Challenging conversations

Session 4  Monday 12th November 2018
Analysing for Impact

- Data over time – Lisa Thompson, Head of Education Intelligence
- Assessing your effectiveness so far

continued overleaf
Target audience: This programme is for teachers who are new to Astrea Academy Trust, and in particular, all newly-qualified teachers and recently qualified teachers, both Secondary and Primary unless otherwise stated.

Overview: The 'Into Astrea' Programme is a course that will challenge all participants to reflect on and improve their own practice and craft their teaching. The programme is designed to develop knowledge and skills in all areas of teaching and learning and specific aspects of subject knowledge. The programme will support all NQTs to achieve full QTS status, but is similarly appropriate for recently qualified teachers and those who want to reinvest in their practice. Sessions cover a wide range of core areas and offer participants the opportunity to develop their understanding and practice through:

- A thorough understanding of the Astrea Standard
- Best practice approaches from across the Trust
- Access to the latest research and thinking on teacher and subject pedagogy.
- Practical resources they can take and use in their classrooms
- Access to outstanding experienced practitioners for Q&A around each focus area
- Opportunities to network and liaise with their peers and other professionals
- Beyond event projects to implement the learning from the programme into their own practice
- The support from a coach within their home school

Duration: 10 full day sessions

Session 5  Tuesday 20th November 2018
Monitoring for Impact
- Different ways to monitor
- Work scrutiny
- Triangulation in action

Session 6  Wednesday 28th November 2018
Evaluating for Impact
- Evaluating the impact of your leadership
- Planning next steps for your leadership development
- In addition to these dates each leader will be offered a mentor session in both the Spring and Summer terms.

High Impact Middle Leaders Programme (Secondary)
Programme Lead: Keith Hirst, Deputy Director of Education

Target audience: This programme is targeted at secondary middle leaders / Heads of Department with responsibility for a specific subject area. The 6 week programme is aimed at Subject / Curriculum Leaders or Assistant Leaders.

Overview: Middle leaders are vital to the strategic direction and performance of all Astrea academies. This programme is designed to cover the practicalities of being an effective subject/curriculum leader. The programme runs over single half term and involves post-session activities which focuses on the participant’s specific role.

Duration: 6 full day sessions

Session 1  Tuesday 18th September 2018
What makes a great middle leader?

Session 2  Wednesday 26th September 2018
Data, data, data - Lisa Thompson, Head of Educational Intelligence

Session 3  Thursday 4th October 2018
Leading Effective Meetings

Session 4  Monday 12th November 2018
Leading – and managing – the team

Session 5  Tuesday 20th November 2018
What’s happening in my classrooms?

Session 6  Wednesday 28th November 2018 - Contributing to whole school leadership (combined Primary and Secondary session)

Contact information: Keith.Hirst@astreaacademytrust.org

Contact information: Jo.Leishman@astreahighgate.org

Contact information: Mathew.Wright@astreaacademytrust.org
Session 1* 13th September 2018
National Induction Panel for Teachers
Including Safeguarding – Nic Law, Deputy Director of Inclusion

All NQTs are introduced to the NIPT and receive guidance and advice on how best to approach their NQT assessment and get the most out of their first year in the profession.

All participants are inducted into Astrea safeguarding.

Session 2 20th September 2018
Behaviour for Learning
Naomi Reed, Specialist Leader for SEND

Delegates explore the conditions that maximise effective behaviour for learning and practical strategies to ensure all pupils can learn in a positive environment.

Session 3 28th September 2018
Lesson Planning and Learning Intentions

The key questions all teachers should ask when planning lessons. How to be responsive to the ongoing needs of learners and ensuring all pupils make good progress through clearly and specific learning intentions.

Session 4 12th October 2018
Teaching Reading & Literacy
Tom Gardiner, National Leader of English and Literacy

Best practice approaches to the teaching of reading across the curriculum including analysing texts, fluency and vocabulary.

Contact information: Mathew.Wright@astreaacademytrust.org
Target audience: Existing and new-to-role Supernovas (primary and secondary)

Overview: This programme is comprised of 5 sessions which take place throughout the first two terms of the 2018/19 academic year. The programme focuses on practical aspects of classroom management that are important for colleagues in this vital role.

Duration: 5 full day sessions

Session Content

Session 1  20th September 2018
Behaviour management in the Supernova role
Naomi Reed, Specialist Leader for SEND

Session 2  18th October 2018
Practicalities of the role and self-directed professional development
Rachel Cocking, Supernova Support Manager

Session 3  27th November 2018
Effective teaching and learning
Mat Wright, Deputy Director of Education

Session 4  7th December
Inclusion – understanding the individual needs of children (SEND, PP, Disadvantaged, EAL)
Nic Crossley, Executive Director of Inclusion

continued overleaf
Invite to the following ‘Into Astrea’ sessions:

Session 5  18th December
Data and data systems
Lisa Thompson, Head of
Educational Intelligence

Session 7  10th January 2019
Questioning
★ Best practice approaches to questioning
that probes understanding, uncovers
misconceptions, make connections and
thinks hard
★ Building a formative assessment toolbox to
assess pupil progress and identify gaps in
their learning

Session 9  4th March 2019
EYFS and Phonics EYFS Ad
Astra Teachers (Primary
Only)
★ A chance for our team of EYFS Ad Astras
to share best practice in the Early Years
Foundation Stage and phonics teaching
from across the Trust and broader education
context

Session 10  17th June 2019
Maximising Learning
★ Making every lesson count through efficient
teaching. Ensuring all pupils are focused,
ready to learn and make good use of their
time in the lesson

Ad Astra Development
Programme

Programme Lead: Tom Gardiner National
Leader of English and Literacy, Viv Preece
National Leader of Mathematics, James
Furness National Leader of Science, Jenni
Machin National Leader of Inclusion, Nic Law
Deputy Director of Inclusion

Target audience: Ad Astras

Overview: Ad Astras are our subject and phase expert
teachers who work across the Trust to support academies
and share their expertise and best practice. The Ad Astra
programme is an opportunity for Ad Astras to meet, plan
and coordinate their work. Over the course of the year,
these events provide an opportunity for specific CPD
to support Ad Astras in their role of coach, mentor and
trainer.

Duration: 4 full day sessions

Session Content

Session 1  20th September 2018
The Ad Astra Role

Session 2  14th November 2018
Applying the Astrea Standard

Session 3  25th January 2019
Coaching Conversations

Session 4  29th March
Development Planning

Contact information: Rachel.Cocking@astreaacademytrust.org

Contact information: Vivienne.Preece@astreaacademytrust.org
Evidence-based practice to secure quality teaching and learning

Programme Lead: Nic Crossley, Executive Director of Inclusion

Target audience: Research leads in schools and those interested in undertaking small-scale research, including those who are undertaking further study at Masters level and above.

Overview: This programme is designed to support the development of a culture of evidence-based practice across the Trust. There are two key sources of evidence that can help to secure consistently outstanding professional practice. Firstly, practitioners testing, analysing, reviewing and evaluating their own practice. Secondly, increasing awareness and application of research carried out by bodies such as the Sutton Trust, the Educational Endowment Foundation, the NFER and the range of work done by university departments.

The programme will be action based. Participants will carry out two projects: a school-based research project focused on improving the quality of teaching and learning in their own school and secondly compiling a review of research and publications focusing on agreed themes in order to develop a resource to support evidence-based practice across the Trust. It is intended that the research projects will be published in a variety of media and that accreditation by a university will be available. The programme will take place over an academic year and will be made up of the following elements:

Duration: 3 full day sessions
- 3rd October 2018
- 15th May 2019

Session Content

The key themes to be explored will include:
- Accessing the research
- Action learning approaches
- Designing school based projects
- Evaluating school based projects
- Designing Randomised Control Trials in schools
- Developing evidence based policies and practice

The twilight sessions will provide opportunities for collaborative working, monitoring progress and sharing learning - these will be scheduled by mutual agreement. Peer coaching will ensure that learning and expertise are shared and that related topics and themes work to mutual advantage.

Contact information: Nicola.Crossley@astreaacademytrust.org

English and Literacy Subject Development

Programme Lead: Tom Gardiner, National Leader of English and Literacy

Secondary English HoDs Network CPD

Target audience: Secondary English teachers

Overview: Strategic planning and moderation events for Heads of English

Duration: 3 full day sessions

Session Content

Session 1 25th September 2018 (South Yorkshire) / 24th September 2018 (Cambridge)
Gap Analysis and Strategic Planning

Session 2 15th January (South Yorkshire) / 14th January (Cambridge)
Moderation and Interventions

Session 3 2nd July 2019 (All together in South Yorkshire)
Secondary National Conference

‘Accelerating Progress in GCSE English Language & Literature’

Target audience: Secondary English teachers

Overview: Teaching and intervention strategies for Language and Literature GCSE

Duration: Full day session

Session Content

- Effective planning
- Assessment and standardisation
- Teaching strategies
- Gap analysis and effective interventions
- Revision techniques

Contact information: Tom.Gardiner@astreaacademytrust.org

continued overleaf
In 2018/19 there will be increased opportunities for maths CPD with the additional capacity provided through the work of the Ad Astra teachers. Our aim is to provide trust wide events in addition to bespoke training opportunities.

Part 1: For primary maths leads only

Regular Primary maths lead meetings:
- 5th October 2018 – Primary Maths Network Meeting
- 1st February 2019 – Primary Maths Network Meeting
- 15th March 2019 – Primary Maths Network Meeting
- 14th June 2019 – Primary Maths Network Meeting

Part 2: Maths CPD events – see core programme below

Bespoke programme:
- One-to-one coaching adopting the model of the HIPP that we have carried out this year
- Collaborative planning
- Team teaching in Maths
- Data analysis
- Evidence teaching in Maths
- Evidence gathering and action planning
- Preparation for inspections

Primary Literacy Leads Network CPD

Target audience: Primary Literacy Leads

Overview: Strategic planning and moderation events for Primary Literacy Leads

Duration: Full day session

Session 1 15th October 2018
Session 2 17th December 2018
Session 3 13th February 2019
Session 4 18th June 2019

Primary English Network CPD - ‘Accelerating Progress in Literacy’

Target audience: KS1 or KS2 teachers

Overview: Effective teaching and intervention strategies for reading and writing at KS1 and KS2

Duration: Full day session

KS2 Teachers 16th October 2018 or 14th February 2019 – ‘Accelerating Progress in Literacy: KS2’
KS1 Teachers 12th November 2018 or 27th March 2019 – ‘Accelerating Progress in Literacy: KS1’

Contact information: Tom.Gardiner@astreaacademytrust.org

Contact information: Vivienne.Preece@astreaacademytrust.org

continued overleaf
Maths CPD in Cambridge Hub

In 2018/19 there will be increased opportunities for maths CPD with the additional capacity provided through the work of the Ad Astra teachers. Our aim is to provide Trust wide events in addition to bespoke training opportunities.

**Part 1: For Secondary maths leads only**

Regular secondary Maths lead meetings:
- 4th October 2018 - Secondary Maths Network Meeting: Initial meeting
- 4th February 2019 – Secondary Maths Network Meeting: To include intervention planning for external exams
- 13th March 2019 – Secondary Maths Network Meeting: To include intervention planning for external exams
- 24th June 2019 – Secondary Maths Network Meeting: To include planning for September

**Part 2: For all schools and teachers - dates to be arranged at an individual school level through the Ad Astras.**

Bespoke CPD in schools to include:
- One to one coaching
- Collaborative planning
- Team teaching
- Data analysis
- Evidence gathering and action planning
- Preparation for inspections
- Preparation for external exams
- Quality Assurance training and ratification of judgements
- Observations of good practice
- Whole school CPD events

Core Maths Programme Development

All Secondary Academies. The following sessions may also be arranged as School Hub twilight sessions from 3.30pm to 5pm by negotiation with Viv Preece.

“How I wish I had taught maths” Revisited

**Lessons learnt from Craig Barton**

**Target audience:** KS2 teachers

**Overview:** This session will revisit the key messages from the secondary maths teacher and author, Craig Barton. It will look at Explicit Instruction, Deliberate Practice, Problem Solving and Independence, Purposeful Practice and Diagnostic Questions and explore how these can be embedded into your daily practice.

**Duration:** ½ day (PM)

**Session Content**

**Session 1 17th September 2018**

Preparation for SATs: A practical approach

**Target audience:** Year 6 teachers

**Overview:** This session will provide practical and effective ideas for improving attainment and achievement in KS2 Maths SATs. From experiences and approaches adopted by Astrea schools we will explore how to improve Y6 outcomes in your school.

**Duration:** ½ day (PM)

**Session Content**

**Session 1 6th November 2018**

Contact information: Vivienne.Preece@astreaacademytrust.org
Introduction to Bar Modelling

**Target audience:** All primary teachers

**Overview:** This session will begin to explore the process of Bar Modelling and how it can support children through a pictorial approach to maths. Examples will be given of how and where this approach can be applied for all year groups.

**Duration:** ½ day (PM)

**Session Content**

**Session 1 11th January 2019**

Effective Teaching of Reasoning and Problem Solving

**Target audience:** Y4, Y5 and Y6 teachers

**Overview:** This session will provide an approach to the teaching of reasoning and problem solving in maths. This is an area of maths that children find complex and teachers find hard to teach effectively.

**Duration:** ½ day (PM)

**Session Content**

**Session 1 27th February 2019**

Final Preparations for Y6

**Target audience:** Y6 teachers

**Overview:** This session will provide final hints and tips to secure the best possible outcomes in KS2 maths through the use of data analysis and action planning.

**Duration:** ½ day (PM)

**Session Content**

**Session 1 30th April 2018**

Secondary Head of Science CPD

**Target audience:** Secondary Curriculum Leaders

**Duration:** ½ day (PM)

- All – 21st November 2018
- South Yorkshire - 8th January 2019, 1st May 2019
- Cambridge – 9th January 2019, 7th May 2019

**The following training is offered to academies:**

- **Science curriculum review**
  This session has a Secondary and Primary focus. This will involve a thorough look at curriculum, assessment and Schemes of Learning

- **Effective Science lessons**
  Training to be offered to departments / Primary Teachers on structuring effective science lessons

- **Science Masterclasses**
  These are revision sessions for GCSE groups. Primary key experiments which can include: Heart dissections / rockets and STEM activities.

- **Hub CPD events**
  21st November, 8th January, 1st May

- **Bespoke training of teachers, including twilight Science training sessions**
  Needs analysis carried out and working with groups of teachers to improve practice.

- **Bespoke Science leadership training**
  Leadership training, peer reviews, QA of Science across schools.

- **Evidence gathering and action planning**
  Science lead training that will develop action plans for school to be carried out at every school

- **Preparation for inspections**

- **Additional support pre Ofsted visits**

- **Team teaching in Science to improve practice**

- **STEM**
  Detail and dates to be announced

Contact information: Vivienne.Preece@astreaacademytrust.org

Contact information: James.Furness@astreaacademytrust.org
Astrea will be offering CPD for History throughout 2018/19. Details will be communicated when available.

In the next academic year, we will be launching tailored CPD for Modern Foreign Languages across the Trust. Our aim is to provide Trust wide events to support the delivery of MFL.

Effective delivery of the MFL GCSE specification

**Target audience:** NQTs, RQTs and experienced teachers

**Overview:** The session will focus on the delivery of the new specification for MFL covering:

**Duration:** 2 hours

- 9th October 2018 (South Yorkshire)
- 16th October 2018 (Cambridge)

**Contact information:** Mark.Neesam@astreaacademytrust.org

Supporting ‘new arrivals’ to complete their ‘home language’ GCSE languages examination

**Target audience:** MFL Leads

**Overview:** The session will focus on how to support ‘new arrivals’ a Key Stage 4 to complete a GCSE qualification in their ‘home language.’ A language qualification counts towards the EBacc measure and often provides students with a valuable qualification.

**Duration:** 2 hours

- 16th January 2019 (South Yorkshire)
- 17th January 2019 (Cambridge)

**Contact information:** Mark.Neesam@astreaacademytrust.org

Secondary MFL HoDs Network CPD

**Target audience:** These sessions are for the Subject Leaders for MFL

**Overview:** The focus will be on strategic planning for a consistent curriculum approach across Key Stages 3 and 4.

**Duration:** ½ day (PM)

**Session Content**

**Session 1**  Thursday 20th September (South Yorkshire) and and Friday 21st September (Cambridge)

**Session 2**  Tuesday 22nd January (South Yorkshire) and Wednesday 23rd January (Cambridge)

**Session 3**  Tuesday 18th June – all HoDs together in South Yorkshire

**Contact information:** Mark.Neesam@astreaacademytrust.org
Crafting Teaching and Learning
Programme Lead: Mat Wright, Deputy Director of Education

Target audience: The Crafting Teaching and Learning Programme is designed for all teachers at any phase or stage of their career.

Overview: The purpose of each unit is to focus on a particular area of teaching and learning pedagogy that is at the heart of progress and attainment. Each unit will bring teachers together to discuss their craft by sharing strategies and examples. Participants will also have the opportunity to discuss research around teaching and learning and explore a variety of practical approaches and shape these to their own context. Most importantly, all participants will have the opportunity to share their learning and influence practice back in their own schools.

The Crafting Teaching and Learning sessions act as a stimulus for academies or teams of teachers who are looking to develop teaching and learning policy and practice in their own contexts. Each event is designed with academy leaders to create a bespoke session that fits into an academy’s directed professional development time.

Core Programme

CTL1: Questioning and Classroom Discussion
Target audience: Bookable by all academies

Overview: The session focuses on the art of effective questioning. Questions are a teacher’s most commonly used tool and when used well help expand thinking, assess learning and uncover misconceptions. The session also looks at purposeful classroom discussion and creating a culture of academic discussion amongst pupils.

CTL2: Effective Planning and Assessment
Target audience: Bookable by all academies

Overview: Plans are nothing, planning is everything. This unit will consider the process of effective planning, the thought process and questions we must ask as teachers to ensure we make every lesson count. Understanding our learners is a key part of this process and the session covers effective formative assessment, learning objectives and success criteria.

CTL3: Feedback for Improvement
Target audience: Bookable by all academies

Overview: The impact of effective feedback is one of the most powerful tools we have to drive student progress. This unit will help teachers identify forms of feedback that are manageable yet have a high impact on learning.

CTL4: Creating a Climate of Challenge
Target audience: Bookable by all academies

Overview: As teachers our role is to ensure students are operating at a level just beyond their comfort zone. This unit looks at ways we can encourage students to challenge themselves, each other and how teachers can use questioning techniques to make students think hard.

CTL5: Modelling Excellence
Target audience: Bookable by all academies

Overview: To build a culture of excellence we must model excellence. This unit explores approaches to making desirable outcomes explicit and supporting students to achieve their best through examples, explanation and practice.

Contact information: Mathew.Wright@astreaacademytrust.org
Enhancing Inclusive Practice in Schools

**Target audience:** Senior Leaders and Middle Leaders

**Overview:** This 5 session programme is suitable for Senior and Middle Leaders wanting to enhance and refine their current practice from an Inclusion perspective. It aims to initiate debate about what Inclusion actually is and how this forms our approach in education and also looks at key areas of research and practice that can be evaluated and adapted for use back in school.

**Duration:** 5 half day sessions

**Session Content**

**Session 1** 13th September (Sheffield) / 19th September (Cambridgeshire)
*What is Inclusion?*

**Session 2** 8th November (Sheffield) / 15th November (Cambridgeshire)
*Safeguarding in Practice*

**Session 3** 6th December (Sheffield) / 13th December (Cambridgeshire)
*The Neuroscience of Child Development*

**Session 4** 17th January (Sheffield) / 23rd January (Cambridgeshire)
*Understanding Behaviour as Communication and Thrive Practitioner Forum*

**Session 5** 28th February 2019 (Sheffield) / 6th March (Cambridgeshire)
*Monitoring and Evaluation for Accelerated Improvement*

---

Pupil Premium Reviewer Training

**Target audience:** Pupil Premium Coordinators

**Overview:** Utilising evidence from the Teaching Schools Council (TSC) Pupil Premium Review Guide, which aims to improve the use of funding and impact on disadvantaged learners, in establishing a framework for evaluating provision. To maximise the benefits of the Pupil Premium Review Guide, a full day’s training is provided to explore how best to utilise peer-to-peer review. The day focuses on how to prepare for the day of the review itself, approaches to gathering evidence on the day of the review and good practice in providing feedback and reporting. This training is essential for academies intent on strengthening Pupil Premium self-evaluation, as well as gaining skills in undertaking on-going peer review and support.

**Duration:** 1 day session

- 16th November 2018 (Cambridgeshire)
- 7th March 2019 (Sheffield)

**Contact information:** Jenni.Machin@astreaacademytrust.org

---

Neurodiversity in the Classroom

**Target audience:** Teachers and support staff, SENCOs, Senior Leaders

**Overview:** Based on the work of Judy Singer, an Australian social scientist, ‘neurodiversity in the classroom’ has its roots in the social model of disability and acknowledges the co-morbidity (or co-occurrence) of developmental disorders. During this session, delegates will be introduced to the features of different types of special educational needs; explore a range of general principles to support inclusive quality first teaching and more specifically investigate strategies to support pupils with Specific Learning Difficulties (Dyslexia, Dyspraxia and Dyscalculia).

**Duration:** Twilight session

**Contact information:** Jenni.Machin@astreaacademytrust.org

---

De-escalation training

**Target audience:** Teachers, Teaching Assistants and lunchtime staff

**Overview:** In keeping with the key principles of Team Teach (95% de-escalation) bespoke training can be delivered to school focusing on key strategies to equip staff to diffuse and reduce behaviour incidents using a restorative approach, scripted language, positive relationships and being adult ready.

**Contact information:** Naomi.Reed@astreaacademytrust.org
Attachment Theory in the Classroom

**Target audience:** Teachers and support staff, SENCOs, Behaviour Leads, Senior Leaders

**Overview:** The risks to emotional wellbeing and mental health in children are ever present and are often displayed through unwanted behaviours in the classroom. This one-day session introduces delegates to attachment theory, brain development, executive functioning difficulties, sensory integration difficulties, and emotional regulation difficulties so that knowledge and confidence is increased, leading to the effective support of vulnerable children before professional services are involved.

**Duration:** 1 day session

- 17th October 2018 (Cambridgeshire)
- 19th October 2018 (Sheffield)

**Contact information:**
Nicola.Crossley@astreaacademytrust.org
Jenni.Machin@astreaacademytrust.org

Mental Health Awareness in Schools

**Target audience:** Teachers and support staff, SENCOs, Senior Leaders

**Overview:** Mental Health problems are common. Around 10% of children and young people between the ages of 5 and 15 have a clinically diagnosable mental disorder. This one-day session introduces delegates to the causes, symptoms, and treatments of common mental health problems so that knowledge and confidence is increased, leading to the effective support of children before professional services are involved.

**Duration:** 1 day session

- 22nd November 2018 (Sheffield)
- 29th November 2018 (Cambridgeshire)

**Contact information:**
Nicola.Crossley@astreaacademytrust.org
Nicola.Law@astreaacademytrust.org

Supporting Children with SLCN in the Classroom

**Target audience:** Teachers and support staff, SENCOs, Senior Leaders

**Overview:** Over one million children in the UK have some kind of speech, language, and communication needs (SLCN) and across Astrea this is the highest identified SEN across primary academies in particular. This one-day session introduces delegates to the importance of speech, language, and communication for children’s overall development, understanding and identifying typical speech, language, and communication development of children and young people, understanding the links between language, behavioural, emotional, and social development difficulties, understanding how to support positive speech, language, and communication development for children and young people in your setting who have behavioural, emotional, and social difficulties.

**Duration:** 1 day session

- 14th March 2019 (Sheffield)
- 21st March 2019 (Cambridgeshire)

**Contact information:**
Nicola.Crossley@astreaacademytrust.org

Level 1 Safeguarding

**Target audience:** All staff requiring basic training / updates

**Overview:** In line with Keeping Children Safe in Education, all staff must have access to Level 1 (equivalent) Safeguarding training at least every three years, alongside an annual update/refresher in Safeguarding and Child Protection. This course can be delivered as a refresher (1-2 hours) or the full Level 1 (which lasts 3 hours). Staff will be introduced to key legislation and guidance, to the types of abuse and neglect, key indicators of abuse, the ways in which children and young people can be vulnerable to abuse, harm or exploitation and understand their role in safeguarding including how to manage a disclosure, where to go for help and how to raise concerns regarding staff behaviour.

**Duration:** 1-3 hours

- 10th September 2018 (Sheffield)
- 19th September 2018 (Cambridgeshire)
- 14th January 2019 (Sheffield)
- 21st January 2019 (Cambridgeshire)
- 29th April 2019 (Sheffield)
- 13th May 2019 (Cambridgeshire)

Level 2 Safeguarding

**Target audience:** All staff requiring further training / updates

**Overview:** This course can be run as a one hour refresher or two hour full level 2 course. Building on knowledge from Level 1, Level 2 will look at key Safeguarding concerns at a greater depth, gain an understanding of serious case reviews and lessons learnt specific to education.

**Duration:** 1-2 hours

- 10th September 2018 (Sheffield)
- 19th September 2018 (Cambridgeshire)
- 14th January 2019 (Sheffield)
- 21st January 2019 (Cambridgeshire)
- 29th April 2019 (Sheffield)
- 13th May 2019 (Cambridgeshire)

PREVENT training

**Target audience:** Senior Leaders. Designated Safeguarding Leads (DSLs) for dissemination to staff

**Overview:** WRAP level 3 – Home Office Accredited Training Workshop to Raise Awareness of Prevent (WRAP) training Level 3 available for all Academies. PREVENT is part of the Home Office’s Counter Terrorism Strategy and is about stopping people becoming terrorists or supporting violent extremism. PREVENT is about stopping all forms of violent extremism, be that Extreme Right wing, al Qaeda...

**Contact information:**
Nicola.Crossley@astreaacademytrust.org
Nicola.Law@astreaacademytrust.org

**Contact information:**
Nicola.Crossley@astreaacademytrust.org
Nicola.Law@astreaacademytrust.org

**Contact information:**
Nicola.Crossley@astreaacademytrust.org
Nicola.Law@astreaacademytrust.org
inspired, extreme left wing, animal rights. IRA. WRAP training covers issues such as crime, normal social processes that are used to influence and manipulate extreme right-wing and Al-Qaeda case studies, terrorist ideologies and factors which may contribute to an individual’s susceptibility to terrorist ideology.

Maximising the Impact of Teaching Assistants

Target audience: Senior Leaders

Overview: Considering research from the Institute of Education and the Education Endowment Foundation, this half day session explores why maximising the impact of Teaching Assistants is a leadership issue. Delegates will be invited to debate current issues of policy, deployment and skillset and share observations made within their own context on ‘perceptions of practice’ in formulating a TA policy which effectively meets need.

Duration: ½ day

7th November 2018 (Sheffield)
30th November 2018 (Cambridgeshire)

Team Teach for de-escalation

Target audience: All staff requiring further training / updates

Overview: Benefitting from two in-house trainers, a bespoke approach to de-escalation and positive handling can be provided which promotes the importance of positive relationships, active listening, recovery and repair.

Duration: Various durations depending on need

- 5th September 2018
- 6th September 2018
- 18th October 2018
- 9th November 2018
- 7th December 2018
- 18th January 2019
- 8th March 2019
- 22nd May 2019
- 8th July 2019
- 9th July 2019

Understanding Data for SENCOs

Target audience: SENCOs

Overview: With opportunities for practical learning, SENCOs will be introduced to the different levels of data analysis that can support and inform strategic SEND leadership and school improvement. This half-day session introduces delegates to analysing published exit data from Analyse School Performance, internal school level data, individual pupil level progress data and SEND interventions through provision mapping. By the end of the session, delegates should feel more confident and equipped to complete SEND data analysis within their own setting.

Duration: ½ day

- 10th January 2019 (Sheffield)
- 23rd January 2019 (Cambridgeshire)

Maximising your Impact on Learning

Target audience: Teaching Assistants

Overview: As a follow-up to the Senior Leadership session. TA delegates will be invited to explore what current research says about how to make best use of TAs and will be provided with a range of strategies to provide a ‘toolkit of support’ which enhances their role in the classroom and beyond.

Duration: ½ day

- 14th February 2019 (Sheffield)
- 1st March 2019 (Cambridgeshire)

What Works Well in Special Education

Target audience: SENCOs, Inclusion Leads, Senior Leaders

Overview: This half day session invites delegates to explore current research into ‘what works well’ for learners with SEND and how this can be applied within individual settings.

Duration: ½ day

- 27th March 2019 (Sheffield)
- 28th March 2019 (Cambridgeshire)

Outstanding Leadership of SEND

Target audience: SENCOs, Inclusion Leads, Senior Leaders

Overview: Considering the implications of HMI’s Annual Report, this half day session explores best practice in the leadership of SEND, with a specific focus on: strategies to improve outcomes; behaviour; exclusions and safeguarding.

Duration: ½ day

- 10th January 2019 (Sheffield)
- 23rd January 2019 (Cambridgeshire)
the opportunity to implement planned changes to the delivery of reading back in their own Academy. The second training session will provide the opportunity for colleagues to network and reflect on the impact of the reading strategies implemented, sharing best practice across the Trust.

Duration: 1½ days
- 29th January 2019 and 1st May 2019 AM (Sheffield)
- 22nd January 2019 and 30th April 2019 PM (Cambridgeshire)

Introduction to Safeguarding for New Starters

Target audience: New starters to the Trust requiring basic Safeguarding training

Overview: In line with Keeping Children Safe in Education, all staff must have access to Level 1 (equivalent) Safeguarding training at least every three years, alongside an annual update/refresher in Safeguarding and Child Protection.

Staff will be introduced to key legislation and guidance, be introduced to the types of Abuse and neglect, key indicators of abuse, the ways in which children and young people can be vulnerable to abuse, harm or exploitation and understand their role in safeguarding including how to manage a disclosure, where to go for help and how to raise concerns regarding staff behaviour.

Duration: ½ day
- 11th January 2019 (Sheffield)
- 3rd May 2019 (Cambridgeshire)

Supporting EAL Learners in the Classroom

Target audience: EAL Leads, Inclusion Leads, Senior Leaders

Overview: In this one-day session, delegates will consider the key issues around curriculum access for learners who have English as an additional language, including supporting and inducting new arrivals. Evaluating evidence from current research, delegates will explore available strategies to support EAL learners in the classroom, including latest guidance from The Bell Foundation and EAL Nexus.

Duration: 1 day session
- 5th February 2019 (Cambridgeshire)
- 12th February 2019 (Sheffield)

Improving Reading Outcomes for Vulnerable Learners

Target audience: SENCOs, Literacy Ad Astras, English Subject Leaders, class teachers or any other colleagues interested in improving their provision and teaching of Reading with a focus on vulnerable learners.

Overview: This two session workshop will provide colleagues with researched based information about interventions and class-based strategies that can be successful in improving reading outcomes for vulnerable learners. Colleagues will need to attend both Part 1 and Part 2 of the training. After an introduction to researched strategies and interventions during the first session, colleagues will then have

Duration: 1½ day
- 4th December 2018 (Sheffield)
- 5th December 2018 (Cambridgeshire)
Excel Training - Advanced

**Target audience:** All users of Excel

**Overview:** This course will develop skills in simple analysis and provide an introduction into the more complex features of Excel, such as formulas and pivot tables.

**Duration:** ½ day

- 3rd December 2018

Data and Education Intelligence Programme

**Programme Lead:** Lisa Thompson, Head of Education Intelligence

**Core Programme**

Data will be covered in a number of the other core programmes within the CPD brochure. For bespoke in school training please just contact Lisa Thompson directly on the email address above to organise a visit to school.

**Bespoke Programme**

- MIDYIS Training for Secondary Schools – please contact Lisa Thompson for further information
- SISRA Training for Secondary Schools – please contact Lisa Thompson for further information

**Menu for optional Data CPD:**

- Astrea Primary Analysis Tool – use of Primary Assessment Data
- SATS Results Analysis – including use of Analysing School Performance (ASP) and Questions Level Analysis Tools on Secure Access
- Secondary Results Analysis – including use of Analysing School Performance (ASP) and Questions Level Analysis Tools on Secure Access
- Astrea Attendance Tracker - analysing school attendance data

Excel Training - Basic

**Target audience:** Users of Excel who wish to extend their skills in using skills to analyse data

**Overview:** This course provides an overview of the basic functions of Excel

**Duration:** ½ day

- 13th September 2018
Astrea Educational Visits Co-ordinator Training

**Target audience:** Academy Educational Visits Co-ordinators. All Educational Visits Co-ordinators must attend this training.

**Overview:** This one-day training course follows the nationally recognised Educational Visits Co-ordinator (EVC) Training framework set out by the Outdoor Education Advisers’ Panel. The three morning sessions focus on the role of the Educational Visits Co-ordinator along with important aspects of off-site visit management, oversight and planning. The afternoon sessions focus on the specific details of the Astrea Academy Trust’s educational visits policy, guidance, systems and processes. The final hour is set aside to provide time to address participants’ individual issues in detail.

**Certification:** An attendance certificate will be provided to all participants who attend this course.

**Trainer:** The course will be delivered by David Armstrong, the Astrea Academy Trust’s Outdoor Education Adviser.

**Materials:** All course materials will be provided, however, please bring with you a laptop or tablet which you will need to access online information during the course.

**Duration:** 1 day session

- 21st September 2018 (Sheffield)
- 15th November 2018 (Cambridge)
- 14th March 2019 (Sheffield)
- 9th July 2019 (Sheffield)

Managing Educational Visits

**Target audience:** Academy Principals. All Academy Principals must attend this session at least once.

**Overview:** This half-day session provides Astrea Academy Principals with the opportunity to consider the Trust’s Educational Visits Policy and its key requirements to ensure effective management and conduct of off-site educational visits. Key elements which will be looked at in detail include: the role of the Educational Visits Co-ordinator; visit notification and approval timescales and requirements; legal framework and responsibilities for educational visits; using the Evolve system; staff training, qualifications and competence for different visit and activity types; access to support, advice and guidance; and monitoring and quality assurance processes.

**Certification:** An attendance certificate will be provided to all participants who attend this course.

**Trainer:** The course will be delivered by David Armstrong, the Astrea Academy Trust’s Outdoor Education Adviser.

**School Business Manager/Office Manager termly meeting**

**Target audience:** School Business Manager and Office Managers. Aspiring SBM/OM by invite.

**Overview:** In the fast moving world of Business Management it’s important that we meet regularly and keep at the forefront of any developments, internally and in the wider SBM arena. This session will provide important information and updates from Astrea Function Heads and enable networking and collaboration within our SBM/OM community. Updates will vary at each session and will be led by content suggested by SBM/OM’s, typically including a cross section of the following:

- Functional update from Astrea Executive Director for Operations
- Updates from HR, IT, Estates, Exec Support, Policy & Governance and Finance

**Contact information:**
Ann-marie.Jones@astreaacademytrust.org
Local Committee Training
Programme Lead: Tomas Thurogood-Hyde, Governance & Policy Advisor

Governing Well (Induction)

Target audience: Local Committee Members

Overview:
- An introduction to the role of local committee members
- Information about the Trust
- Overview of key documents, foci, expectations and support
- Governance competency framework and ‘being strategic’

Duration: 5.30pm – 7pm
- 10th September 2018 (Sheffield)
- 17th September 2018 (Cambridge)
- 24th September 2018 (Doncaster)
- 7th January 2019 (Sheffield)
- 14th January 2019 (Cambridge)
- 21st January 2019 (Doncaster)

Contact information:
governance@astreaacademytrust.org

Inclusion

Target audience: Local Committee Members

Overview cont. on next page...

Overview:
- The importance of inclusion
- Inclusion in Astrea
- Overview of vulnerable groups, key terms and obligations
- How to monitor schools’ performance, including support and expectations

Duration: 5.30pm – 7pm
- 19th September 2018 (Cambridge)
- 21st November 2019 (Sheffield)
- 28th November 2019 (Doncaster)

Safeguarding

Target audience: Local Committee Members

Overview:
- The importance of inclusion
- Legal framework and expectations of schools
- Safeguarding at Astrea
- How to monitor schools’ performance, including support and expectations

Duration: 5.30pm – 7pm
- 8th October 2018 (Sheffield)
- 19th November 2018 (Doncaster)
- 28th November 2018 (Cambridge)

Using Data and Assessment

Target audience: Local Committee Members

Overview:
- Introduction to the assessment system: national and Astrea
- How assessment is used and why it matters
- How to interpret data
- How to monitor schools’ performance, including support and expectations

Duration: 5.30pm – 7pm
- 17th September 2018 (Doncaster)
- 27th September 2018 (Sheffield)
- Dates to be confirmed (Cambridge)

Contact information:
governance@astreaacademytrust.org
Advanced HR Safer Recruitment

**Target audience:** Any member of staff which will sit on a recruitment panel who has not undertaken Safer Recruitment Training within the last 3 years.

**Overview:** This training ensures that Astrea are legislatively compliant with safeguarding guidance by ensuring that at least 1 interview panel member is safer recruitment trained.

**Duration:**
- 10th October 2018
- 20th March 2019
- 12th June 2019

Astrea HR will be looking to offer internal courses around Mental Health and Well Being to employees within 2018/19. Communication will be circulated when details are available.

New Starter Induction Training

**Target audience:** New Staff Members

**Overview:** A chance for new staff Members to hear from Key Executives of Astrea to learn about the Trust’s ethos.

**Duration:** 2 hours
- 18th September 2018
- 22nd January 2019
- 14th May 2019

Caretaker Training package

**Target audience:** Our Caretaker Training Programme is made up of modular training for support staff such as caretakers, building supervisors and building officers who undertake the role of ‘Responsible Person’ and are assigned specific duties by the Duty-Holder (Principal).

**Overview:** This training is designed to enable support staff to be able to carry out their legal duties effectively and to a standard level of competence. The course includes essential training on statutory elements and comes as a complete package over several weeks and includes the following modules:
- Risk Assessment Training
- PS Assets
- COSHH
- Legionella
- Asbestos
- Fire Safety
- Working at Height Awareness

**Duration:** 6 x half day sessions for 6 weeks
- 6th November 2018 PM
- 13th November 2018 PM
- 20th November 2018 PM
- 27th November 2018 PM
- 4th December 2018 PM
- 11th December 2018 PM

Cambridge dates to be arranged.

Further support for the Duty-Holder i.e. the Principal:
Mandatory awareness training for those with legal responsibilities relating to Asbestos, Legionella & Fire Safety on school premises i.e. the Principal, the caretaker &/or any other staff charged with admitting contractors to site. This is available for free & scheduled on two occasions through the year.

Refresher training is required for all of the above at the relevant intervals.

Asbestos Awareness

This is a mandatory package which will be offered throughout 2018/19. Dates to be confirmed.
Financial Management and Budgetary Control
Programme Lead: Judith Moulsdale, Executive Director of Finance

Target audience: This programme is designed for new School Business Managers, Office Managers or Principals within Academies to understand the principles of finance and budgetary control. This could also benefit Finance Officers / Administrators working within the Academies who wish to develop their finance knowledge.

Overview: The programme is split into two parts, the morning covers an overview of the basic principles of Academies finances and the afternoon is more of an advanced programme which looks at budgeting and accounting techniques used within the education sector which will enable candidates to gain a more thorough understanding of the role of the Finance Manager.

Duration: 3 x half or full day workshops:
- 17th October 2018
- 16th January 2019
- 20th March 2019

Contact information: Judith.Moulsdale@astreaacademytrust.org

Innovation in Ed Tech
Programme Lead: Dave Wilson, Head of ICT & Computing

Target audience: IT Coordinators, Senior Leaders

Overview:
- Blogging
- Coding, Algorithms & Scratch
- Office 365 in the classroom
- Visualiser & iPads in the classroom

Duration: 2 - 3 hours
- 10th May 2019

The following training is offered to academies:
- Office 365 & MS Applications
- Interactive presentation - ActivInspire Training
- Asset Management Training
- Data Protection, routines & good practice for IT Support Staff

Contact information: Dave.Wilson@astreaacademytrust.org

Effective ICT
Programme Lead: Dave Wilson, Head of ICT & Computing

Target audience: Principals, SBM, Technical Teams

Overview: The programme is split into two parts, the morning covers an overview of the basic principles of Academies finances and the afternoon is more of an advanced programme which looks at budgeting and accounting techniques used within the education sector which will enable candidates to gain a more thorough understanding of the role of the Finance Manager.

Session Content

Session 1  Academies Online
- OFSTED Compliance
- Editing Websites (& intro. to Blogging)
- Data Protection (& Asset management Responsibilities)

Session 2  Guidance for Technical Support Staff
- Processes
- Routines
- Minimum network requirements

Duration: 2 - 3 hours
- 19th October 2018

Contact information: Dave.Wilson@astreaacademytrust.org
<table>
<thead>
<tr>
<th>Date</th>
<th>Duration</th>
<th>Event</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>17th September</td>
<td>5.30-7pm</td>
<td>Governing Well (Induction)</td>
<td>Tomas Thurogood-Hyde</td>
</tr>
<tr>
<td>19th September</td>
<td>½ day</td>
<td>Level 1 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>19th September</td>
<td>½ day</td>
<td>Level 2 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>19th September</td>
<td>½ day</td>
<td>Enhancing Inclusive Practice in Schools</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>19th September</td>
<td>5.30pm-7pm</td>
<td>Local Committee Inclusion training</td>
<td>Tomas Thurogood-Hyde</td>
</tr>
<tr>
<td>21st September</td>
<td>5.30pm-7pm</td>
<td>Secondary MFL HoDs Network CPD</td>
<td>Mark Neesam</td>
</tr>
<tr>
<td>24th September</td>
<td>Full day</td>
<td>Secondary English HoDs Network CPD</td>
<td>Tom Gardiner</td>
</tr>
<tr>
<td>4th October</td>
<td>Full day</td>
<td>Secondary Maths Network Meeting</td>
<td>Viv Preece</td>
</tr>
<tr>
<td>16th October</td>
<td>2 hours</td>
<td>Effective delivery of the MFL GCSE specification</td>
<td>Mark Neesam</td>
</tr>
<tr>
<td>17th October</td>
<td>Full day</td>
<td>Attachment Theory in the Classroom</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>5th November</td>
<td>Full day</td>
<td>Secondary English Network CPD</td>
<td>Tom Gardiner</td>
</tr>
<tr>
<td>15th November</td>
<td>½ day</td>
<td>Secondary English Network CPD</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>15th November</td>
<td>Full Day</td>
<td>Secondary English Network CPD</td>
<td>Ann-Marie Jones</td>
</tr>
<tr>
<td>16th November</td>
<td>Full day</td>
<td>Effective delivery of the MFL GCSE specification</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>23rd November</td>
<td>½ day</td>
<td>Governing Well (Induction)</td>
<td>Ann-Marie Jones</td>
</tr>
<tr>
<td>28th November</td>
<td>5.30pm-7pm</td>
<td>Governing Well (Induction)</td>
<td>Tomas Thurogood-Hyde</td>
</tr>
<tr>
<td>29th November</td>
<td>Full day</td>
<td>Governing Well (Induction)</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>30th November</td>
<td>½ day</td>
<td>Outstanding Leadership of SEND</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>5th December</td>
<td>½ day</td>
<td>Enhancing Inclusive Practice in Schools</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>13th December</td>
<td>½ day</td>
<td>Secondary Head of Science CPD</td>
<td>James Furness</td>
</tr>
<tr>
<td>9th January</td>
<td>½ day PM</td>
<td>Secondary English HoDs Network CPD</td>
<td>Tom Gardiner</td>
</tr>
<tr>
<td>14th January</td>
<td>Full day</td>
<td>Governing Well (Induction)</td>
<td>Tomas Thurogood-Hyde</td>
</tr>
<tr>
<td>14th January</td>
<td>5.30pm-7pm</td>
<td>Governing Well (Induction)</td>
<td>Tomas Thurogood-Hyde</td>
</tr>
<tr>
<td>Date</td>
<td>Duration</td>
<td>Event</td>
<td>Contact</td>
</tr>
<tr>
<td>-----------------</td>
<td>--------------</td>
<td>----------------------------------------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>17th January</td>
<td>2 hours</td>
<td>Supporting ‘new arrivals’ to complete their ‘home language’ GCSE languages examination</td>
<td>Mark Neesam</td>
</tr>
<tr>
<td>21st January</td>
<td>½ day</td>
<td>Level 1 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>21st January</td>
<td>½ day</td>
<td>Level 2 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>22nd January</td>
<td>Full Day</td>
<td>Improving Reading Outcomes for Vulnerable Learners</td>
<td>Jenni Machin / Tom Gardiner</td>
</tr>
<tr>
<td>23rd January</td>
<td>½ day</td>
<td>Enhancing Inclusive Practice in Schools</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>23rd January</td>
<td>½ day</td>
<td>Understanding Data for SENCOs</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>23rd January</td>
<td></td>
<td>Secondary MFL HoDs Network CPD</td>
<td>Mark Neesam</td>
</tr>
<tr>
<td>28th January</td>
<td>1 day</td>
<td>Secondary English Network CPD – ‘Accelerating Progress in GCSE English Language &amp; Literature’</td>
<td>Tom Gardiner</td>
</tr>
<tr>
<td>1st February</td>
<td>1 day</td>
<td>Pupil Premium Reviewer Training</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>4th February</td>
<td></td>
<td>Secondary Maths Network meeting</td>
<td>Viv Preece</td>
</tr>
<tr>
<td>5th February</td>
<td>Full day</td>
<td>Supporting EAL Learners in the Classroom</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>1st March</td>
<td>½ day</td>
<td>Maximising your Impact on Learning</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>6th March</td>
<td>½ day</td>
<td>Enhancing Inclusive Practice in Schools</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>13th March</td>
<td></td>
<td>Secondary Maths Network Meeting</td>
<td>Viv Preece</td>
</tr>
<tr>
<td>21st March</td>
<td>Full day</td>
<td>Supporting Children with SLCN in the Classroom</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>28th March</td>
<td>½ day</td>
<td>What Works Well in Special Education</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>30th April</td>
<td>½ day</td>
<td>Improving Reading Outcomes for Vulnerable Learners</td>
<td>Jenni Machin / Tom Gardiner</td>
</tr>
<tr>
<td>7th May</td>
<td>½ day PM</td>
<td>Secondary Head of Science CPD</td>
<td>James Furness</td>
</tr>
<tr>
<td>13th May</td>
<td>½ day</td>
<td>Level 1 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>13th May</td>
<td>½ day</td>
<td>Level 2 Safeguarding</td>
<td>Nicola Crossley</td>
</tr>
<tr>
<td>13th May</td>
<td>1 day</td>
<td>Secondary English Network CPD – ‘Accelerating Progress in GCSE English Language &amp; Literature’</td>
<td>Tom Gardiner</td>
</tr>
<tr>
<td>21st May</td>
<td>1 day</td>
<td>SBM Termly Meeting</td>
<td>Ann-Marie Jones</td>
</tr>
<tr>
<td>24th June</td>
<td></td>
<td>Secondary Maths Network Meeting</td>
<td>Viv Preece</td>
</tr>
</tbody>
</table>